

Crawley Borough Council

21 September 2007

Agenda for the **General Purposes Committee** which will be held in Committee Room B, Town Hall, Crawley, on **Monday 1 October 2007** at **7.30pm**

Nightline Telephone No. (01293) 551636

Head of Democratic Services

Members Councillors R D Burrett (Chair), C R Eade (Vice-Chair), B K Blake, C A Cheshire, D G Crow, M T Head, R A Lanzer, J Mortimer, D W Murdoch and L A Walker.

Please note that Members requiring refreshments should contact Member Services on 01293 438391 no later than 48 hours before the meeting

Please contact Mez Matthews (Democratic Services Division) if you have any queries regarding this agenda.

Telephone number: 01293 438920

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Business - Part A

1. Minutes

To approve as a correct record the minutes of the meeting of the Committee held on 2 July 2007 ([Enclosure A](#)).

2. Apologies for Absence

3. **Members' Disclosures of Interest**

Members must declare if they think they have an interest in any item on this agenda and what the interest is. They have a personal interest if a reasonable person thought they had a greater interest in it than other residents of the ward. If this was considered so great it would affect Members' judgements, it becomes prejudicial.

If a Member has a:

Personal and Non Prejudicial Interest – they must declare it, they may stay in the meeting, speak and vote.

However, if the interest arises either from the Member representing the Council on an outside body or because the Member serves on another body exercising functions of a public nature, they only need to declare the interest if they wish to speak on the item.

Personal and Prejudicial Interest – they must declare it, leave the meeting while the item is discussed and take no part in the decision making.

However, if it is an item on which the public are allowed to make representations, the Member may make representations on their own behalf or on behalf of their constituents but must leave the meeting before the item is discussed and voted upon.

4. **Audit and Governance Sub-Committee**

To receive the minutes of the Audit and Governance Sub-Committee held on 26 June 2007 ([Enclosure B](#)).

5. **Changes to the Constitution**

The Committee is asked to **RECOMMEND** the Council to agree the changes to the Constitution as proposed in [Enclosure C](#) to this agenda.

6. **Appointment of Members to Serve on the Members' Allowances Independent Remuneration Panel**

There are currently two vacancies to be filled on the Panel.

Mr Peter Mansfield Clarke (Director of Crawley Open House), who completed his four year term of office on the Members Allowances Independent Remuneration Panel in 2006/07, has decided not to seek to serve for a further four year period on the Panel.

Ms Janet Haynes (Crawley Chamber of Commerce) has one more year to run, but has just recently had to withdraw from the Panel for health reasons.

The Committee is reminded that the regulations require that an independent remuneration panel shall consist of at least three members none of whom –

- (a) is also a member of an authority in respect of which it makes recommendations or is a member of a committee or sub-committee of such an authority; or
- (b) is disqualified from being or becoming a member of an authority.

The remaining members of the Panel are:-

Name	Nominating organisation	Remaining period of appointment
Alison Skinner	West Sussex Primary Care Trust	3 years
Roy Rose	CADIA	3 years
Nick Whitley	Central Sussex College	3 years

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ears, the Director of the Crawley Council for Voluntary Service (Sue Knight) served as a representative of the voluntary sector on the Panel and so, with a view to filling the vacancy, the present Director, Liz Lamport, was approached and she has indicated that she would be willing to serve should she be appointed.

The Chamber of Commerce has been approached and asked to nominate a new Member. It is hoped to have a name by the time the General Purposes Committee meets.

The Panel will meet between November and January before making its recommendations to this Committee.

The Committee is, therefore, asked to **RECOMMEND** the Council

(1) That Liz Lamport, Director of Crawley Council for Voluntary Service, be appointed to serve on the Members' Allowances Independent Remuneration Panel from 2007/08 to 2010/11.

(2) That consideration be given to appointing a representative of Crawley Chamber of Commerce if a nomination is received.

(3) That Mr Peter Mansfield Clarke and Ms Janet Haynes be thanked for their contribution to the work of the Panel and wished well for the future.

7. **Review of Polling Districts and Polling Places**

To consider report [DS/78](#) of the Head of Democratic Services (**Enclosure D**).

8. **Supplemental Agenda**

Any urgent item(s) complying with Section 100(B) of the Local Government Act 1972.

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